

**Draft- Not yet approved**

# **CODE**

Annual General Meeting, Board Meeting Minutes

October 21, 2012

Nottawasaga Inn, Alliston Ontario

*Present: Wendie Gibbons, Brooke Charlebois, Amanda Williams-Yeagers, Jen Mavity, Marc Richard, Stephen Wei, Kristen Edwards, Clyre Lyndley, Sarah Papoff, GIselle Paquette, Jennifer Goodine, Mark Latter, Helen Gobby*  
*Regrets: Emily Caruso-Parnell, Jeff Maronate,*

Meeting called or order at 8:49 am.

## 1. Summary of Reports:

*The executive shared highlights from their AGM reports with the membership. Brooke shared the previous budget as Jen Mavity had only recently taken over the position of executive treasurer. Jen Mavity shared the projected current operating budget.*

See Executive AGM reports.

## 2. Elections

This year, the Executive positions are up for election. The new CODE Executive is as follows:

President: Brooke Charlebois  
Vice President: Sarah Papoff  
Past President: Wendie Gibbons  
Secretary: Amanda Williams-Yeagers  
Treasurer: Jen Mavity

## 3. Amendments:

Amendment of Northern Regions:

I, Clyre Lyndley, move to combine the existing Northeastern and Mid-Northern CODE regions into one region to be known as the Northeastern region. Seconded by Sarah Papoff. Motion carried.

Meeting adjourned at 9:14 am.

**CODE: The Council of Ontario Drama and Dance Educators  
AGM Reports 2012  
DRAFT - NOT YET APPROVED**

Board Position Title: President

Name: Kim Snider

Fiscal Period for Report: July 1st, 2011- June 30th, 2012

Summary of Activity:

**Regular Duties:** I have continued my regular duties as President, which include organizing and chairing board and executive meetings, communicating with board members, emailing CODE members on a monthly basis, and representing CODE at various meetings and events with partner organizations.

**CODE Financial Literacy Project (July-September 2011):** In the spring of 2011 CODE applied for and received funding from the Ministry of Education to develop subject-specific resources in both drama and dance to support the Ministry's Financial Literacy initiative. A call was put forward for writers and review consultants on our website and to our membership, and writing teams were formed and met for orientation and training in July 2011. All efforts were made to hire writers that represented the entire province. Myra Stephen, Education Officer, joined the writing team to offer helpful guidance on the scope of the project and guidelines. The majority of writing was done by writers using Google Docs, and all resources were posted to the CODE website before in September 2011 and can be accessed by the public in the Resources section of the website. All resources developed align with the Arts Curriculum and Financial Literacy Scope and Sequence.

Following completion of this project, a request was made by the Ministry to translate one resource into French and adapt it for e-learning situations, as this lesson was also filmed as demonstration video for teachers. The CODE board accepted this request and the Ministry is currently developing these resources,

which will gain final approval from CODE and will then be posted on the EduGAINS website and on the CODE website.

### Project Details

#### Drama Lessons and Mini-units

Grade 4: If I Had \$100. . .

Grade 4: Financial Literacy and Inequities in the Distribution of Wealth

Grade 4-6: Financial Literacy and Trade: Origins and Impact

Grades 7-8: Financial Literacy and Money Messages in Popular Music

Grades 9-10: Financial Literacy and Personal Responsibility in Times of Financial Crisis

Grades 11-12: What is My Tomorrow? Exploring Financial Literacy through Improvisation and Role Play

#### Dance Lessons and Mini-units

Grade 4: Financial Literacy and the Environment

Grade 5: Financial Literacy and Making Choices

Grade 6: Financial Literacy and Media Messages

Grades 7-10: Needs Versus Wants

Grade 12: Financing Dance

**OTF Camps:** In August 2011 the third OTF Integrated Arts camp was offered in Bark Lake by myself, Jane Dewar of OAEA and Jane Wamsley of OMEA, and was immensely successful, with almost 90 registrants. Due to budget constrictions, in 2012 the OTF Camps have been scaled back to only four camps. CODE will co-present an arts workshop in Hamilton in July 2012 in conjunction with OMEA and OAEA.

**NORAC Conference (October 2012):** Unfortunately, Brooke Charlebois and I were not able to present workshops at the 2011 NORAC Conference, but we hope to send presenters at next year's conference and to discuss ways to increase CODE's exposure in the North and support Northern teachers.

## **CODE Conference 2011**

The 2011 CODE Conference was a great success and received a great deal of positive feedback from members. For the first time CODE applied for and received an OAC Artists in Education grant to subsidize the cost of bringing artist presenters and artist delegates to the conference. Approximately 25 artist delegates and 21 artist presenters came to the CODE conference through this grant money. The grant was spent fully and the final grant report was submitted to the Ontario Arts Council in December 2011.

## **CODE Conference 2012**

Plans for the 2012 CODE Conference are well underway, with registration opening in early May 2011. CODE applied for and received an OSSTF grant for the conference to be used towards secondary workshop presenters. We are very pleased to have Patrice Baldwin of National Drama UK and IDEA 2013 joining us as keynote speaker for the conference. Patrice will be making links with educational institutions such as OISE/UT and Brock University during her visit here in Canada.

**Subject Association/Ministry/OTF Meetings/ARTSECO:** I have continued to represent CODE at meetings with stakeholder and partner organizations.

- Ministry of Education: I have attended Ministry of Education meetings and presented CODE's Financial Literacy Resource Project at the fall Ministry meeting of subject associations. The Ministry responded very positively to our work on this project and asked to translate one of our FL resources into French and adapt it for e-learning situations, as well as for a video project. Additionally, the Ministry approached CODE to develop a guide for subject associations on how to best implement a resource-writing project, which is discussed in more detail

in this report. I have also advocated on behalf of CODE to the Ministry of Education to create French resources to support French Immersion teachers of drama and dance.

- **ARTSECO:** Both myself and Brooke Charlebois have represented CODE to the arts consultants' association, promoting CODE and its PD offerings to teachers. We continue to advocate the importance of drama and dance at ARTSECO and will continue to advocate for its equal attention with visual arts and music.
- **OnTEA:** I have represented CODE at the meetings of the Ontario Teacher of Education in the Arts meetings, promoting our free student membership and discounts for new teachers. Both Marc Richard and I will represent CODE at the National Roundtable on the Arts summit in Ottawa in May of 2012.

**IATA:** At the November CODE meeting Ron Dodson and Wendy Naughton presented to the CODE board regarding a bid for the 2016 IATA Festival in Stratford, Ontario. The proposal gained the support of the CODE board and in January 2012 I was invited by CODE Past President Ron Dodson to attend a stakeholders' meeting in Stratford for the bid to hold the IATA Festival in Canada for the first time. Discussion was held about the festival itself and CODE pledged in-kind support in the form of teacher workshops and publicity. Discussions continue as to the form that CODE's partnership will take on this endeavor.

**Regional Events (ongoing):** CODE has been active in holding events throughout the province for our members, including the world premiere of Diana Tso's play Red Snow in Toronto (January 2012), a workshop at the Festival of Original Theatre at the University of Toronto (February 2012) and the York Critical Literacy Through the Arts Conference (January 2012). CODE continues to organize regional events to reach our members,

including a Beginning Teachers Bootcamp workshop in Toronto in May 2012, and the Eastern dance event Step into Motion in Cornwall.

**CODE Retreat:** In March 2012 CODE hosted a Board Visioning Retreat at our 2012 conference site, Nottawasaga Inn Resort. The retreat was a productive weekend focused on discussion of key topics of importance to our organization: growth and representation in CODE, partnerships, future conferences, and advocacy in drama and dance. Recommendations were put forth from the board that are highlighted in my June 2012 meeting report posted on the CODE website and will continue to be worked upon at future CODE board meetings.

**CODE Ministry Curriculum Resource Writing Project:** In the spring of 2012 CODE was approached by the Ministry of Education to create a guide for subject associations for resource writing projects such as the Financial Literacy project. The Ministry has received positive feedback on the CODE resources and felt that we had a model for writing that should be shared with organizations. Since the expertise for writing such a guide came from the collective wisdom of past CODE executives, and due to the very short turnaround time given by the Ministry, CODE webmaster Stephen Wei and myself volunteered to write the guide without payment; instead, the honourarium would be paid to CODE as an organization. A call was put out for a reviewer, with Ron Dodson hired in the position. The resource was completed and submitted to the Ministry in late March 2012 and was very positively received; I was invited to share it with subject associations at the May 2012 Ministry meeting and it will be of great benefit to future CODE boards.

**Pulse 2012:** In May 2012 the Pulse Ontario Youth Dance Conference, a partner event of CODE, was held at York University. This event brings together young people from across the province to participate in dance workshops and social events,

and this year CODE was pleased to assist in the first-ever Pulse symposium and elementary workshop for teachers. Many thanks to Pulse Chair Carmelina Martin for her inspired leadership, Dance Liaison Marc Richard, former VP and Treasurer Dre Gravelijn and the entire Pulse team.

**Roundtable on the Arts (May 2012):** In late May 2012 Marc Richard and I represented CODE at the second National Roundtable on Teacher Education in the Arts in Ottawa. It was an important and fruitful event in which both of us strongly advocated for increased time and attention to the teaching of drama and dance at the preservice level. Important connections were made with professors across Canada, as well as a Ministry representative and Ontario College of Teachers representative. Both Marc and I will continue to communicate with the network established at this Roundtable, and we thank Michael Wilson and Madeleine Aubry for their hard work in organizing this event.

**CODE History:** In response to the highly-successful 40th CODE conference and in an effort to document CODE's history, CODE approached Ron Dodson and Peter Mansell to write a history of CODE and its beginnings. Originally this history had been intended for posting to a Wikipedia page, but due to Wikipedia complications the entry was taken down. Instead, this history was posted to the CODE website for members to access. As well, Debra McLauchlan was invited to write a short biography of honorary member Norah Morgan for the CODE website. Debra continues to assemble the CODE archives, which will be housed at Brock University.

### **End of Presidency**

At the end of June 2012 I will be ending my position as President of CODE to begin my year sabbatical and pursue my Masters of Drama in Education at the University of Warwick in England. It has been an honour to serve on this board, and to have been a part of CODE for eight years during an exciting time of growth and

renewal. I feel incredibly proud of the work that has been done, from the creation of valuable resources to the redesign of our website and a jump in membership from 500 to over 900 members in only one year. I leave the CODE board in the capable hands of acting President Brooke Charlebois and wish only the best for CODE and its members. I will continue to support and promote CODE internationally during my time abroad, and upon my return to Canada.

Board Position Title: Vice President

Name: Brooke Charlebois

Fiscal Period for Report: July 1st, 2011- June 30th, 2012

Summary of Activity:

### **Regular Duties**

I have continued my regular duties as Vice President of CODE and maintained professional communication with those inside and outside of the CODE Board. I have attended regular meeting and corresponded electronically with the CODE Board and Executive on all CODE related matters.

**Publicity:** I have continued to promote CODE in my role as VP, at summer OTF camps, at workshops that I have delivered and at CODE events such as workshops and conferences.

**Membership:** I have continued to work with membership officer Sarah Papoff in her management of the membership, and am copied on all membership issues. Sarah has done an excellent job in her role and I wish to thank her for her professional dealings with members.

### **Partnerships**

I, along with the CODE board, have continued to seek out partnerships between CODE and various arts organizations. We have continued to secure a number of partnerships with organizations that offer discounts to CODE members, which is

listed in the Members Only Zone of the website. We continue to seek out memberships with organizations, and are particularly interested in partnering with organizations outside of the GTA. I have worked with the drama and dance liaisons to redefine our partnerships and we hope to have new partnership guidelines posted soon.

### **OTF Camp**

In July 2011, I was a workshop leader at OTF's dance camp in Hamilton. I worked alongside my co-presenter, CODE secretary Amanda Williams- Yeagers to deliver a workshop that addressed the needs of elementary generalist teachers in incorporating the revised dance curriculum into their practice. The camp was very successful and reached more than 30 teachers, many of whom were unfamiliar with CODE.

### **Workshops**

I presented a number of workshops over the course of our fiscal year for AQs, various boards and faculty of education students. A growing number of boards are opting to have drama and dance as rotary subjects, even in the primary grades. CODE continues to advocate that these teachers be referred to as "rotary arts teachers" as opposed to "prep teachers" or "planning time teachers" as this devalues the subjects. CODE is aware of the need for more resources aimed at the rotary arts teacher and this is something we will pursue in the upcoming year.

### **Dance Sub-Committee**

I am a member of the CODE Dance Sub-Committee, chaired by our dance liaison, Marc Richard. This committee was formed to discuss some of the current issue in dance education. (See Marc's report for further details).

### **Peel Dance Teacher's Association**

I have been working alongside 3 other dance teachers (Carmelina Martin, Kirsten Fielding and Marc Richard) to pilot a mentorship

program in Peel that pairs teachers who have experience teaching dance with those who are new to teaching dance to work together to implement the new curriculum. We are travelling to the World Dance Alliance/Dance and the Child International conference in Taipei, Taiwan in July to present our findings.

### **Concluding Thoughts:**

I wish to thank Kim Snider, our outgoing president for her hard work and dedication to CODE. I wish her the best of luck in her travels!

## **CODE: The Council of Ontario Drama and Dance Educators AGM Report 2012**

Board Position Title: Treasurer

Name: Kim Snider for Laura Bonfigli, former Treasurer

Fiscal Period for Report: July 1st, 2011- June 30th, 2012

Summary of Activity:

In early May 2012, Laura Bonfigli stepped down from her position as Treasurer of CODE. The CODE Executive took the steps necessary to oversee the financial matters relating to CODE, and subsequently the Executive appointed Jennifer Mavity to the position of acting Treasurer and Kristen Edwards to acting Central West Regional Representative.

CODE submitted final reports for both the 2011 OAC grant for the 2011 Conference and the 2011 Financial Literacy resource writing project on time.

The tax return for this fiscal year will be filed with our book-keeper in July 2012 and financial summaries will be posted on the CODE website in August 2012 for membership viewing.

## **CODE: The Council of Ontario Drama and Dance Educators AGM Report 2012**

Board Position Title: Central West Regional Rep

Name: Jenn Mavity

Fiscal Period for Report: July 1st, 2011- June 30th, 2012

Summary of Activity:

- Sent monthly regional update emails to members
- Presented CODE workshop in Peel to share CODE resources available on website
- Scheduled to present at York Region Create and Motivate Conference – event cancelled due to insufficient registration
- Attended 2011 CODE Conference Meetings
- Attended 2011 CODE Conference Workshop Selection Meetings
- Emailed ARTSECO contacts in Central West Region
- Received responding emails from 3 contacts on ARTSECO list
- Met with Michael Pin - Instructional Leader for the [Brant Haldimand Norfolk Catholic District School Board](#) to discuss drama/dance resources Teacher's Association) events
- Continued serving on conference committee as secretary
- Went up to conference site on Thurs. night before conference for set-up
- Organized materials for Friday night boxes and centerpieces at conference
- Promoted conference within my region
- Promoted conference at my AQ course in Brampton (2 students attended conference for the first time)
- Currently organizing 3 workshops to be presented throughout the year by CODE Conference presenters at PEDA (Peel Elementary Drama Teacher's Association)

- continue to attend conference committee meetings acting as workshop liason
- attended tour at Nottawasaga, discussed conference layout and met with conference contact
- sent email reminders of call for workshops to previous conference presenters, AQ participants, Peel DSB subject associations and other colleagues
- sent regional mailings
- promoted CODE at Peel drama workshop and Arts Alive
- met and shared CODE resources with Primary colleagues
- continue to arrange workshop for teachers in Peel with previous CODE presenters
- promoted CODE at PEDTA (Peel Elementary Drama Teacher's Association) Workshops
- Connected with Karen Wilkins (Arts Consultant) for Hamilton-Wentworth Board
- Presented workshop in April at Arts Conference for Hamilton-Wentworth Board
- Represented CODE at this Conference for the day with display table
- Confirmed all workshop presenters with contracts
- Edited all workshop bios, and descriptions ready for website

**CODE: The Council of Ontario Drama and Dance Educators  
AGM Report 2012**

Board Position Title: Dance Liason (November 2011 - June 2012)

Name: Marc Richard

Fiscal Period for Report: July 1st, 2011- June 30th, 2012

Summary of Activity:

- Established personal connections to other dance organization personnel including **PAONE, Prologue for the Performing Arts** - I have had several meetings now with Patty Jarvis who represents both these organizations attempting to find ways to strengthen partnerships between the cultural arts sector (Theatre and Dance organizations and presenters) and educators. There may be a disconnect between what teachers want/need and what these organizations seem to provide in terms of supporting the dance (and drama) curriculum. Patty and I are discussing ways to create projects that may help to address the disconnects. We have also brought Kate Cornell who represents **Dance Ontario, Society for Canadian Dance Studies** into these conversations. One untapped partnership is the **ARTSMARTS** program which is represented in the province by Prologue
- **AQEDE** (Quebec Dance Education Association) I met with a representative of this brand new organization (2010) in Quebec that represents dance education in that province. Interestingly, in Quebec, all dance in education teachers require a specific degree (BFA in Dance Education) offered by UQAM. We discussed possible partnership projects including the development of a national organization for dance education.
- **Peel Dance Teachers Association** - I have been working intensively with the PDTA as a model for grassroots teacher-driven dance professional development and advocacy. I conducted a workshop on April 12 on Assessment and Evaluation in Dance Education. I am also working on a panel (along with Brooke Charlebois, Kirsten Fielding and Carmelina Martin) to be presented at the daCi Conference in

Taipei which outlines the new mentorship program implemented this past year by the PDTA

- I have conducted numerous dance education workshops and acted as Code Representative bringing postcards, posters, and information about the website and the resources to hundreds of pre-service teachers at **Charles Sturt, Brock University and York University**
- Organized and chaired the **Dance sub-committee meeting** (March 31) This meeting brought together over 20 representatives from the dance education community including five different schools boards, dance scholars, the National Ballet School, representative from dance organizations and dance artists. An overview of the history of dance in Ontario schools provided a jumping off point for discussions of current trends and concerns in dance education. We engaged in a very intense and heartfelt discussion around issues such as lack of dance education for preservice teachers, professional development for inservice teachers, the tensions between dance as a physical education subject versus an artform, the importance of influencing principles, faculties, the OCT and the ministry by writing position statements or letters. One of the main concerns addressed was CODE's assumed affiliation with groups claiming to provide dance education in schools (Fit2Dance, Luv2Groove, You Can Dance) We are currently working to revise our partnership agreements with such companies in an attempt to clarify our position as the dance & drama subject association for teachers.
- Code Representative on **Pulse Ontario Youth Dance Conference Committee**

I acted as the director of publicity for this year's conference, held May 10-13 at York University. Although attendance was down (from 300 in 2010 to 167 this year) the conference was a huge success in terms of building partnerships between teachers, artists, students and dance scholars. New this year was the *Leap Symposium*, which

presented current scholarly research on dance education and provided a forum for students, teachers and scholars to discuss the topic of transitions in dance education. Also, new to the conference, I conducted a one day workshop for elementary teachers titled *Teaching the Joy of Creative Dance*.

- Attended (with Kim) the **National Roundtable on Education in the Arts (NRTEA)** Ottawa May 31-June 1 and will fill in the information at a later date.
- I am currently working on a form/questionnaire for revised partnerships agreements with companies
- I advertised CODE International memberships and the CODE website via **daCi (Dance and the Child International)** newsletter (May 2012) and will link the CODE website to the daCi website
- **OnTEA** (Ontario Teacher Educators in the Arts) I am writing a position statement on dance in education to be sent to the Ministry on behalf of the OnTEA members
- Will Attend **Connecting the Dots (Dance Ontario)** as representative of CODE June 26-28 which is designed to “build connections, collaborations, partnerships and innovations through all facets of the dance community...[in an attempt ] to strengthen the future of dance in Ontario”
- Applied and was accepted to present a workshop at this year’s CODE conference along with Andrea Santangelo on dance for early learning educators.

## **CODE: The Council of Ontario Drama and Dance Educators AGM Report 2012**

Board Position Title: Executive Secretary  
Name: Amanda Williams-Yeagers

Fiscal Period for Report: July 1st, 2011- June 30th, 2012

Summary of Activity:

- Continued to receive and respond to inquiries from the CODE website
- worked on the CODE Financial Literacy writing project, writing a combined Grade 4-6 Financial Literacy and Dance unit
- inquired about CODE wear; discussed with company SchoolTees and got a quote for t-shirts
  
- Continued to act as a liaison between CODE members and the executive regarding questions about CODE
- managed website inquiries/emails
- Continued to promote CODE within my board by posting the information about the 2012 conference on my board's communication system
  
- presented a dance workshop with Brooke Charlebois in Peterborough on behalf of ETFO presenters on the road and promoted CODE
- emailed regional reps to find out whether they had made contact with AQ courses for a promotional presentation in the summer
- monitored emails from and collaborated with regional reps on communication with their regions; including ongoing PD opportunities, AQ presentations and monthly mailings
- presented a dance workshop in Hamilton with Brooke Charlebois on behalf of OTF (Summer 2011)

**Board Position Title:** Membership Officer

**Name:** Sarah Papoff

**Fiscal Period for Report:** July 1st, 2011- June 30th, 2012

**Summary of Activity:**

### **Regular Duties:**

- Ongoing communication with membership at large via email to assist with registration and renewal and any other issues as they arise.
- Activating all pre-service memberships for students for the year 2011-2012 and beginning to activate memberships for 2012-2013.
- Regular communication with regional reps and forwarding relevant membership questions as needed.
- Consulted with webmaster to continue to streamline and build a how to manual on the membership position.

### **Promotion of CODE:**

- Promoted CODE in graduate and pre-service classes at OISE in September-October 2011.
- Promoted CODE at the ETFO And Still We Rise Conference in February 2012. Presented workshop on the Critical Literacy Unit: Sowing Seeds, Cultivating Change.
- Hosted and coordinated ESL and Drama workshop facilitated by Phd student Burcu Yaman in January 2012 at OISE.
- Continued to promote CODE via email to the TDSB and my FOS, while on leave.
- Co-facilitated beginning teacher boot camp at Rosedale with Clyre and Mark in May 2012.

### **Current Membership as of May 30th, 2012:**

- Membership currently sits at 947 members, which includes: 361 pre-service students, 98 first year teachers , 7 honorary members, and 481 full time members. We have renewed 102 people to date in 2012.

## **CODE: The Council of Ontario Drama and Dance Educators AGM Report 2012**

Board Position Title: Metro Toronto Representative / Trade Fair Coordinator

Name: Mark Latter

Fiscal Period for Report: July 1st, 2011- June 30th, 2012

Summary of Activity:

- Sent regional update emails to Toronto members
- Presented CODE New Teacher Bootcamps in Toronto and Woodbridge
- Attended 2011-2012 CODE Conference Meetings
- Managed website inquiries/e-mails for Toronto region
- Took on the role of Trade Fair Coordinator. Overhauled and updated database in preparation for Trade Fair mailing
- Collaborated with Ron Dodson to create Trade Fair mailing: Sent to all last year's members and a number of new prospects
- Confirmed 11 Trade Fair attendees as of May 30
- Met with Catholic School Board instructional leader to discuss workshop possibilities - budgetary restrictions restricted further action
- Shared CODE resources and swag with Junior division teachers at Runnymede school
- Attended retreat at Nottawasaga, viewed Trade Fair location and went over table layout
- Collaborated with other regional reps to create a monthly e-mail template: shared by several reps on a rotating basis

## **CODE: The Council of Ontario Drama and Dance Educators AGM Report 2012**

Board Position Title: Publications

Name: Ashley Winchell

Fiscal Period for Report: July 1st, 2011- June 30th, 2012

Summary of Activity:

- Read and reviewed “Dance For Senior Students” by Barbara Snook for Nelson Publishing
- Posted blogs advertising drama & dance workshops, events, resources, etc. on the CODE website (*Travelling Stage, Theatre Books, Pina, Healthy Dancer Canada, Fit2Dance, Dance Works, PULSE workshops, Financial Literacy Documents, Theatre Museum Canada, Theatre Ontario, Secondary Arts Research Project, Dance Ontario, etc.*)
- Posted and shared links for drama & dance workshops and events on the CODE Facebook page (see above).
- Responded to inquiries from the CODE website
- Continued to promote CODE within my board including the distribution of CODE Dance/Drama posters and Conference bookmarks at NTIP, Boost Your ConFITdence, International Dance Day 2012 as well as the PLC Intermediate dance group

## **CODE: The Council of Ontario Drama and Dance Educators AGM Report 2012**

Board Position Title: Communications Officer

Name: Stephen Wei

Fiscal Period for Report: July 1st, 2011- June 30th, 2012

Summary of Activity:

- Troubleshooting membership issues with the website.
- Troubleshooting board issues with the website.
- Training of board members in the use of the website and Google Apps for the purposes of communicating between board members.
- Created registration pages for various workshops over the course of the year. Management of those registrations.
- Posting of material to the website.
- Creation of promotional material for the 2012 conference.
- Strategizing structures for better communication between board members using Google Apps.
- Creation of various forms and user manuals for the website.
- With Kim Snider, wrote the publishing and technology sections of the curriculum writing guide.

## **CODE: The Council of Ontario Drama and Dance Educators AGM Report 2012**

Board Position Title: Conference Chair

Name: Jennifer Goodine

Fiscal Period for Report: July 1st, 2011- June 30th, 2012

Summary of Activity:

- Held monthly committee meetings since November
- Sent conference updates to to the committee and CODE President and VP
- Developed the theme of the conference with the assistance of the committee
- Wrote and posted the call for workshops on the CODE website
- visited Nottawasaga with Jenn and Andrea for a walk through and planning session with staff
- Attended the CODE retreat at Nottawasaga
- Assisted with choosing the workshop presenters at the CODE retreat

- promoted CODE within the Durham District School Board and Durham Catholic Board
- Planned the conference schedule including workshops, social events, keynote speaker, and entertainment
- worked closely with Kim on various aspects of the conference
- ongoing communication with the committee, registrar, and CODE board regarding the conference

## **CODE: The Council of Ontario Drama and Dance Educators AGM Report 2012**

Board Position Title: MidNorthern Representative

Name: Emily Caruso Parnell

Fiscal Period for Report: July 1st, 2011- June 30th, 2012

Summary of Activity:

- Presented a wrap-up Arts workshop for ETFO and OECTA teachers in late August 2011 as part of their co-sponsored tour of Roseneath Theatre's production of Spirit Horse. This workshop built on work we had begun with these teachers in the Fall of 2010. Promoted CODE resources and website during these workshops.

- Presented an Early Learning focused workshop with Patricia Dixon-Van Mierlo at the 2011 CODE Conference.
- Presented a 2-session dance workshop for elementary teachers in the Rainbow District School Board. Distributed posters, lanyards, and pens and promoted website resources.
- Presented at NORAC 2011 (in Brooke's absence) and promoted CODE.
- Presented an 'Arts in Early Learning' workshop at the Northern MISA/PNC - Growing Success Conference at Nippising University and promoted CODE.
- Attended the Dance Sub-committee meeting via Skype.
- Presented a workshop on using cultural and folk dance as a springboard for dance composition at the PHE-Canada National Conference in Halifax. Led a dance discussion group with dance educators from across Canada during which we discussed some of the challenges facing us as we work to have dance taught well in schools. Assumed the chair-ship of the Program Advisory Committee for Dance of PHE-Canada.
- Applied and was accepted to present a workshop at this year's CODE Conference on using folk and cultural dance as a springboard for dance composition and critical analysis.

## **CODE: The Council of Ontario Drama and Dance Educators AGM Report 2012**

Board Position Title: Drama Liaison (November 2011 – June 2012)

Name: Clyre Lyndley

Fiscal Period for Report: July 1st, 2011- June 30th, 2012

Summary of Activity:

- Assumed role in November 2012
- Established a **Professional Learning series** for our members, pre-service teachers, and non-members). These workshops occur in the early spring and fall. The purpose is to showcase CODE's resources and professional growth opportunities. Workshops are lead by current CODE Board Members (Andrea Santangelo, Mark Latter, Sarah Papoff, Helen Gobby, Gisele Paquette, Jeff Marontate, and Clyre Lyndley). Organizing the Professional Learning series involved finding locations, securing facilitators, and advertising the workshops on the CODE website, as well as through Arts consultants at school boards and various Faculty of Educations.
- Reviewed **database of Drama/Theatre contacts**. I made personal contacts with the Drama and Theatre companies on our list, to introduce myself as the new Liaison, as well as to establish report and discuss ways a 'partnership' can benefit our members. From this review and personal conversations, I noted the need to review the current Sponsorship policy and put forth a motion to review, re-define, and re-write CODE's benefit policy to reflect our 21st Century teaching and learning environment. Motion was passed, and the new policy will be up for final Board approval at the Board meeting in November 2012.
- Restructuring **CODE's Benefits and Sponsorship plan**. This involved extensive research at both the corporate and public sector level, writing several versions and drafts, consulting with Brooke Charlebois (VP) and Marc Richards (Dance Liaison) regarding it's viability, and presenting various versions to the Executive and the Board. The researching phase also lead to the generation of ideas, and

an action plan, for ways to promote CODE, generate revenue, a how to create partnerships with the corporate sector (including the film industry).

- I have conducted numerous drama education workshops and acted as the CODE representative bringing postcards, posters and information about the website and the resources to in-service teachers through AQ courses at **York University, University of Western Ontario, and ETFO AQ**. I moved beyond speaking at only Drama and Dance subject course to include Primary ABQ, Junior ABQ, Kindergarten, and Physical Education courses, to name a few.
- ETFO AOs will be launching their new **Drama AO** (and a Dance AO) in the Spring/Summer of 2012. I've advocated for CODE, and **CODE Resources, to be used as a learning tool within the AO**.
- Attended and participated in the Dance Sub-Committee meeting (March 31), to get a sense of the trends and concerns in dance education and how this might/may impact Drama Education. The discussions yielded a number of ideas for what CODE can do to establish a clear position in **Drama Education in the 21st Century**, and what we can do to help teachers deliver the message.
- Our members have expressed desire for **webcasts and video instruction in drama** (and dance) **education**, and this need was brought forth again at the CODE Board Retreat. Since then, I've put forth a motion, which passed, to undertake the fiscal viability to produce a variety of webcasts featuring the CODE unit/lesson plans, produce a drama (and dance) video-glossary, produce PDF information brochures aimed at on-line AOs to promote CODE, and filming Drama (and Dance) advocacy videos/brochures/podcasts. All of this will encompass current Drama pedagogical philosophy, brain-based research, and 21st Century teaching/learning strategies.
- Assumed role of **Conference Treasurer** in November 2011

- o Tracked expenditures and formulated projections
  - o Submitted various grant requirements
  - o Paid Conference center, and other conference related companies and personnel
- Applied and was accepted to present a workshop at this year's CODE conference on the emerging theatrical genre: **Digital Theatre**

## **CODE - Council of Ontario Drama and Dance Educators AGM Reports**

Central East Regional Rep.

Andrea Santangelo

Fiscal Period for Report: June 30th, 2011 to June 30th, 2012

Summary of Activity

- I emailed my region and regional Arts Consultants on a monthly basis in regards to CODE news, and regional updates.
- I also created and posted updates to the CODE Blog.
- I was on the 2011 CODE conference sub-committee. I completed the program, signage, and posted workshop handouts following the conference.
- I am part of the CODE Conference planning committee for 2012. I am currently working on the workshop selection committee, and in charge of signage, the program and décor for the event.
- I presented drama and dance workshops including:
  1. A workshop entitled "A Sneak Peek at Drama" that explored the CODE website resources with Jenn Mavity for [Hamilton-Wentworth District School Board](#)

2. A dance/music integrated workshop for YCDSB alongside our Arts Consultant

3. A drama/dance workshop for CODE Beginner Teachers Bootcamp with Mark Latter and Clyre Lyndley.

· I attended and promoted CODE at various regional workshops and conferences including:

1. I attended the York University Drama AQ course in Woodbridge and talked about CODE.

2. I promoted CODE at our November Area PA Day with YCDSB.

3. Attended the ArtSpark workshop held with YRDSB and YCDSB in November 2011. This was a dance, drama, music, and visual arts inservice. I promoted CODE at this workshop.

## AGM Report

Code – Eastern Region Representative

Gisèle Paquette year 2011/2012

I have been Eastern Representative of CODE since 2008. These are the initiative that I have taken this year to promote CODE in the Eastern region as well as in the province.

Organized the Dance Festival (2008-2012) “Step Into Motion 2012 Going Broadway” Promoted CODE on the website [www.stepintomotion.com](http://www.stepintomotion.com). Over 1000 students participated this year in the festival and we expanded in the West (Smiths Falls, Almonte, Brockville, Perth). I distributed flyers and promotional items to teachers that participated. The aim of SIM is to promote dance education in Eastern Ontario.

I represented CODE in the Summit for the Arts “Creative Minds” in October 2011 for the UCDSB. During the summit I gave an introduction to the website and promoted the resources. In addition I gave an integrated dance workshop to teachers of the UCDSB board.

In March 2012 I gave two workshops in association with Ottawa University and Michael Wilson on dance to teachers in training in FSL as well as in Education. I distributed promotional items as well as gave promoted the website and the resources.

Gave suggestions an locations for an upcoming conference in the EAST where I volunteered to be chair of this conference

Attended through Skype and in persons several meetings of CODE as well as the sub-committee one on DANCE

In the process of giving a workshop august 20-21 (2012) for UCDSB teachers and FSL on Dance. Two day intensive through the UCDSB board. Will be distributing flyers and promotional items.

September 2011 planning to offer as a CODE initiative a workshop to teachers on Dance Therapy.

Contacted members and blog upon upcoming events.

## **CODE: The Council of Ontario Drama and Dance Educators AGM Reports 2012**

Board Position Title: Western Region Representative

Name: Jeff Marontate

Fiscal Period for Report: November 2011- June 30th, 2012

## Summary of Activity:

I joined the board as Western Rep following the 2011 CODE Conference

I regularly emailed CODE members and Arts consultants in my region, and I attended in person all CODE meetings since fall 2011.

I attended workshops at the Shaw Festival (April) and Stratford Off the Wall (September) , where I spread the word about CODE and the conference.

I made personal contact with Melissa Williams from So You Think You Can Dance Canada about being a part of our fall conference.

I presented a teacher workshop in Mask Making in May, where I promoted CODE to teachers from the Greater Essex County District School Board.

I contacted theatre groups and theatre/dance supply stores in Windsor/Essex County about offering discounts to CODE members.

I arranged with Dr Tina Pugliese to present a late September workshop to junior Drama in Education students, and a January or February 2013 workshop to senior Drama in Ed students at the University of Windsor.

I contacted drama professor Glenn Petri at the University of Windsor Faculty of Education about speaking to his students this fall.