



CODE - Council of Ontario Drama and Dance Educators Annual General Meeting Board Reports (2016)

Executive

Board Position - President

Name: Sarah Papoff

Summary of Activity

- Ongoing communication with mgt board and executive and fulfilling of regular duties preparing meetings, updating social media, and ongoing communication with wider members via email and regular monthly mailings.
- Meeting with Secretary and Vice-President to organize the Google Drive.
- Meeting with Vice-President about upcoming CODE initiatives.
- Ongoing planning and communication with Treasurer, Past Presidents and Vice president on Conference Budgets and 2015-2016, 2016-2017 budgets.
- Revised and promoted the **Member Survey 2015**.
- Due to the ongoing ETFO job action until November 2015, there were no Ministry meetings or related events this past fall.
- **OCT Teacher Leadership Course Schedules:** Participated on behalf of CODE in a writing project with OCT for an upcoming teacher leadership course being offered in many spaces. October 2015
- Attended **OTF Forum meeting** on behalf of CODE. Multigenerational Learning Workshop in ongoing commitment to building leadership and healthy subject associations. Link to notes: <https://goo.gl/9qhdvL> Link to subject associations resource:
<http://www.otffeo.on.ca/en/wp-content/uploads/sites/2/2015/05/Subject-Division-Special-Interest-Associations.pdf>
- **Conference 2015:** Hosted (with thanks to Conference Chairs Dan and Jeff for arranging) the fall ARTSECO meeting and presented workshop and some of our resources on behalf of CODE. Actively participated in the CODE Conference 2015 - co-created duty roster with Kim Snider, liaised with committee on final conference changes, completed duties as assigned, including arranging refreshments for Friday night social, set up, CODE table, presenting a workshop with Rochelle on new Inquiry resources, introducing keynote and thanking workshop presenters, speech, chairing AGM, making myself available to support

presenters, delegates and committee members as needed, assisted with set -up and take down. Thank you to the entire hardworking team of chairs, committee members and management board members.

- Followed up with Conference Chairs, Registrar and Chairs on conference wrap up including billing, reports.
- Reviewed **Conference report from 2015** Registrar Ron Dodson. Highlights include:
- **Registrar Conference 2016:** Support transition to hiring of new conference registrar Kenneth Wigfield with committee.
- Attended **Reclaiming the Radical: Drama in Dangerous Times International Research panel** moderated by Dr Kathleen Gallagher and respondent Christine Jackson at OISE.

<http://code.on.ca/blog/reclaiming-radical-drama-dangerous-times>

- **PULSE 2016 was a great success in Ottawa this year.** Dance Liaison Lauren Van Gijn and conference chairs Carmelina Martin and Megan Schroeder communicated regularly with me on ongoing planning. Attended, supported, promoted and communicated regularly with the Pulse committee. Promoted Pulse with an in kind table at the 2015 Trade Fair. Promoted GoFundMe! Initiative for guest artist opportunity. Represented CODE with Daniel Lalonde at the **Pulse** Student Dance conference and Teacher Symposium in Ottawa. Congratulations to Carmelina Martin, Megan Schroeder, Lauren Van Gijn and the whole Pulse committee on a very successful and memorable conference. The students and teachers benefitted greatly and it was an incredible experience. Contact: This is An Experiment was an excellent investment into Dance Education by CODE.
- **Inquiry Writing Project:** Read all the new Inquiry resources and communicated regularly with copy editor Brooke Charlebois and Webmaster Stephen Wei who was posting the resources. Thank you to most recent lead writers and writers for all of your timely work. The Secondary project was highly successful and the resources are posted or ready to be posted. Resources are now on the website to share with members.
- Ongoing communication with ARTSECO and Hubert Brard regarding meetings and Arts Alive. Thank you to Brooke Charlebois who is presenting on behalf of CODE at the next ARTSECO meeting on March 8th.
- Completed the **Aga Khan writing proposal** with Brooke Charlebois and submitted to the Ministry. Proposal accepted.
- Attended “**All I’s on Education**” and wrote blog with Cameron Ferguson about experience. Resulted in asking Kathy Gould Lundy about Keynote possibilities for conference. <http://code.on.ca/blog/all-education-imagination-integration-and-innovation-how-teachers-honour-student-voice-and-inquiry>
- Completed organizing and booking March Retreat at Kempenfelt Centre.
- Completed negotiating, signing contract for **Conference 2017 at Deerhurst Resort** . Thank you to exec for your support and Jennifer Mavity for deposits.
- Collaborated with **Pick Your Path 2016** conference co-chairs, registrar and board on recruiting and marketing call for proposals.

- Communicated with Aidan and Eric at Foster Interactive on mailings - there is a solution and group mailings are being sent through a third party system now that should prevent them from being spam.
- Collaborated with Brooke Charlebois on call for **French Translators**.
- Communicated with OTF regarding upcoming Summer Institutes and CODE's forthcoming detailed proposal due with dates by March 31st.
- Ongoing promotion and support of WCTF, the Play Symposium, Pulse Conference, OTF camps, and the CODE conference via the website, mailings and social media.
- Ongoing updates to our Instagram and Facebook pages with relevant posts.
- Hired, managed and supervised the French Translation writing project . The resources chosen have been translated and next step is posting over the summer. The project was a success and I recommend another project.
- Attended Peel Arts Alive conference and presented using the CODE Inquiry resources as a source. **Creative Inquiry in Dance and Drama:** An interactive session that will highlight new CODE elementary resources in Inquiry Drama and Dance. This workshop provided practical and creative means to showcase how Inquiry can promote transdisciplinary thinking and deeper critical understandings. Participants explored various drama and dance entry points around themes of identity and diversity. There was a focus on innovative dance strategies. Participants were very excited about CODE resources.
- Attended **TDSB Creates** with Ayesatta and Kim S to present the outgoing TDSB arts dept with flowers to celebrate their accomplishments.
- Attended and presented at the **NYU Forum for Educational Theatre** in April. Made excellent connections with arts educators from the US, and abroad. Promoted the CODE conference and CODE. Participated in the conference with Dan, Rochelle, Jessie and Jennifer. Attended Jessie's very well received devised theatre presentation. Presented on STEAM Drama Inquiry. <http://tinyurl.com/STEAMdrama> CODE was very well represented!
- Attended and co-presented at the **Ministry-Faculty Forum on Drama, Dance and Inquiry** in a Roundtable discussion with Past-president Kim Snider, Pulse Co-chair Carmelina Martin and co-planned with Jane Deluzio and Brooke Charlebois. [Presentation](#) very well received. Attended session on Pre-service arts courses offerings and research by Terry Sefton to be revisited in our Think Tank,
- Began co-planning the Think Tank with committee and secured space at OISE for the August 29th event. Invited in person several of our participants.
- Attended **National Round Table for Educators in the Arts** Forum in Ottawa with Daniel Lalonde and Lauren Van Gijn to discuss the topic of gaming and technology in the 21st century arts context. Some discussion around pre-service programs and next steps. Please refer to website: www.nrtea.ca for more details and to the upcoming blog post.
- Supported the creation of the Advocacy landing pages by Kim S and the committee and linked the brochures and Drama document to the pages by contacting Aidan and Eric for help.
- Supported the Conference website creation by submitting keynote information, proofreading the site and aligning with the budget, vision and plans put forth by the committee. Liaised and ongoing communication with conference committee and chairs

and registrar. Promoted the live website via emails to ARTSECO, NRTEA, my arts contacts, OnTEA and other Arts Educators. www.codeconferences.ca

- Liaised with Tina Pugliese from OCUTP about CODE and supporting drama and theatre post-secondary programs and teachers. Shared a [short PPT](#) on CODE's work and possible partnerships.
- Attended the Play! Symposium and International Children's Theatre Festival in Stratford on behalf of CODE with members of the executive and management board. Participated in dynamic workshops by a variety of arts, drama and dance educators, supported CODE table in the trade fair. Networked and met Devon, the Sonnetman Glover, who may be attending our conference and other educators from all over Ontario. Congratulations to the Play! Committee on a terrific event.
- Liaised with Jodie Williams, the co-chair of FNMIEAO (First Nations Metis and Inuit Education Association of Ontario) to invite her and an Elder to our September CODE mgt board meeting to help us align with the Truth and Reconciliation commission and develop a policy on drama and dance best practices with an FNMI lens. Joined FNMIEAO. Reached out to Georgia Groat and Elders in the Niagara region for a welcome and acknowledgement of the land at the CODE conference in Niagara.
- Continued to liaise with Kim Erin Spratt and Andrea around ongoing membership issues as they arose.

Board Position - Vice President

Name: Daniel Lalonde

Summary of Activity

- Continued to update CODE Twitter feed - @dramadancecode
- Wrapped up duties as 2015 Conference Co-Chair
- Ongoing communication with management board
- Meetings with President about upcoming CODE initiatives
- Attended Subject Association OTF Retreat at Kempenfelt in February – the focus was understanding the prevalence of poverty amongst our students
- Attended Peel Arts Conference Trade Fair in April
- In April, was a part of a CODE contingency who traveled down to NYU to be a part of the Forum on Educational Theatre. Made a number of excellent connections with arts educators from around the world.
- In May, traveled to Ottawa to partake in an incredible 2016 Pulse Conference
- In May, attended the NRTEA forum in Ottawa. Along with a number of arts educators from various fields, the topic of gaming and technology in a 21st century arts classroom was explored.
- In June, attended the Play! Symposium in Stratford, Ontario with members of the board. It was an incredible success!
- Attended the Aga Khan Writing Project Training Day. The writing project will entail the creation of drama and dance lessons that stem from the artistic works on display at the Aga Khan.

Board Position - Treasurer

Name: Jennifer Mavity

Summary of Activity

- prepared financials for fiscal year end to share with accountant
- communicated with accountant regularly to ensure appropriate preparation of financials
- worked with conference treasurer to prepare financials for year end
- communicated regularly with 2015 conference chairs regarding treasury
- communicated with PayPal for management of CODE account
- worked with CODE President to share year end financials and preparations for 2015/2016 budget
- communicated with Blue Mountain Resort for potential 2017 site
- continued to work with exec. to facilitate processes for recording, communication and tracking of financials
- fulfilled duties as Conference Treasurer in preparation for 2015 Conference
- worked with executive and management board to facilitate, order and create swag for new logo
- communicated regularly with conference chairs regarding financials for 2015 conference to include edits to budget
- prepared all checks for conference and paid all outstanding expenses (some expense claims still remain)
- continued to monitor PayPal and TD accounts to ensure appropriate transfers were made and accounts balanced
- continued to manage all account activity and make payments on behalf of CODE
- continued to manage and bring closure to conference account and funds for 2015 conference as well as transfer of PayPal account from previous registrar
- assisted with criteria creation, application and selection process of new registrar
- ordered newly printed copies of advocacy brochures for distribution across province
- consulted with accountant regarding questions surrounding Pulse account tracking and bookkeeping
- informed president of financial updates and budget implications
- sourced out new company for tote bags and ordered 500 for 2016/2017 conferences
- discussed plans for new swag posters to be designed and printed for 2016 conference release (elements posters and critical thinking process posters)
- prepared financials for 2015 conference in preparation for fiscal year end, all funds balanced, 2015 conference was a financial success
- liaise with 2016 conference treasurer to transition and prepare for 2016 conference

Board Position - Secretary

Name: Rochelle Matthews

Summary of Activity

As Toronto Rep/ Conference Workshop Coordinator:

- continue correspondence with Toronto Members
- presented to summer session York U Drama AQ participants
- promoted 2015 Code conference via mailings to members and workshop presenters
- attended conference committee meetings
- met with Shawn to discuss 2016 conference ideas/themes; to propose our idea to the board for ratification at Sept. meeting.
- met with Sarah to discuss workshop presentation for 2015 Conference in Mississauga
- corresponded with workshop presenters leading up to conference; reminding them of their contract obligations and answering any questions/concerns
- collected and compiled electronic versions of the workshops from all presenters to be added on the code website
- attended and performed assigned duties at the 45th annual conference in Mississauga
- helped troubleshoot some last minute workshop cancellations; finding replacements
- notified select workshop presenters their workshops were cancelled
- presented workshop with Sarah Papoff on Inquiry in Drama and Dance

As Secretary:

- helped provide food for the Friday night social
- took minutes at annual AGM
- helped clean up the CODE Google drive; continued organization and renaming of files on the drive
- posted web-minutes
- create and share agenda and board reports with CODE board members
- reply to online requests via CODE website
- participated in hiring process for new Registrar
- support regional reps with their mailings to members
- presented drama workshop for the TCDSB on Inquiry through Drama and Dance
- researched flight/accommodations for board members attending the NYU Forum on Educational Theatre (April 21-24, 2016)
- attended NYU Forum on Educational Theatre in New York City with Sarah Papoff, Daniel Lalonde, Jennifer Giancola and Jessie Kennedy. Promoted CODE and the 46th Annual Code Conference to delegates.
- attended the PLAY! Symposium as part of the World Festival of Children's Theatre in Stratford, Ontario, June 2016. Worked CODE table and promoted 2016 CODE conference to delegates.

Board Position - Past President

Name: Brooke Charlebois

Summary of Activity

- In my shared role as Past President with Kim Snider, I have fulfilled regular duties such as attending meetings, communicating with CODE board and executive members and consulting on various issues and activities related to CODE's work.
- Presented at the Dance and the Child International Conference in July 2015 and promoted CODE
- Worked with the President on a proposal for the Ministry of Education on a partnership project to create resources for the Aga Khan museum
- Presented at the ARTSECO meeting in March 2016 on behalf of CODE
- Co-ordinated the call for French translators with President
- Accepted to present at the **Ministry faculty Forum** with team (Kim Snider, Sarah Papoff, Jane Deluzio, Carmelina Martin) on May 10th on Drama, Dance and Inquiry, on behalf of CODE
- Taught a number of courses to teachers in Beijing China, where I promoted CODE (particularly the online resources). There is definitely a lack of quality control and accountability when it comes to teaching internationally and how the Ontario curriculum is being represented abroad, which I think CODE needs to be aware of. I continue to advocate for making international connections with artists, educators and arts organizations
- Attended the Play! Symposium as part of the World Festival of Children's Theatre in Stratford

Board Position - Past President

Name: Kim Snider

Summary of Activity

- In my shared role as Past President with Brooke Charlebois, I have fulfilled regular duties such as attending meetings, communicating with CODE board and executive members, helping to run CODE's Facebook and Instagram pages, and consulting on various issues and activities related to CODE's work.
- I was a member of the 2015 and 2016 Conference committees, with a focus on publicity and making international connections.
- In the fall of 2015, I spoke as part of an OAC Webinar about Aligning Arts Work with School Board Initiatives, with specific focus on inquiry learning in the arts. I highlighted the CODE Inquiry Resources and the 2016 Conference focus on inquiry and encouraged artists to apply for workshops.
- I promoted CODE and its resources at a workshop in Guangzhou, China in December 2015 and posted a blog about drama education in China on the CODE blog.
- I was interviewed as part of VIBE Arts' new Social Justice and Arts Project, an online resource for teachers and artists, and promoted CODE resources as potential sources for social-justice-influenced work; VIBE expressed ongoing interest in working with CODE in the field of social justice and arts education.
- I represented CODE at the Ministry/SA Day and the OTF/SA day in May 2016. I was one of four SAs who presented to the group: I shared info on our conference, inquiry resources, OTF Camp, French resources, and international conference highlights.

- I co-presented a session on inquiry learning in drama and dance with Sarah Papoff and Carmelina Martin at the May 2016 Faculty Forum at OISE/UT.
- I represented CODE with Sarah Papoff and Ayesetta Conteh-King at the TDSB Creates Showcase in April 2016. This was a powerful and inspiring evening of student creation and CODE was proud to present the TDSB Arts team with a gift of thanks for their hard work on making it a reality.
- I acted as a liaison between CODE and the PLAY! Symposium as part of the World Festival of Children's Theatre in June 2016. I was a part of the symposium steering committee, attended the event, and promoted CODE through our trade fair table. This event was a tremendous success and we thank Ron Dodson, Wendy McNaughton and the entire planning committee for their hard work in bringing so many international presenters and delegates together to promote children's theatre in Ontario and around the world.
- I have been working to develop CODE's advocacy plan to promote and support drama and dance training for teachers, particularly at the faculties of education. This work includes writing the Advocacy page that is now part of the CODE website, which features links to research and resources in drama and dance education, as well as helping to plan the CODE Advocacy Think Tank meeting in August 2016.

Management

Board Position - Drama Liaison

Name: Liz Burnip

Summary of Activity

- Returned to CODE after a medical absence from November 24 to June 28th.
- Promoted CODE in all Sears Drama Festival mailings to registering teachers
- Communicated with Deerhurst for potential 2017 conference site
- Participated in the CODE Inquiry Learning writing project with Katie Whitfield at OISE in August under the direction of Kim Snyder and completed our Unit "Curating Your Life"
- Made buttons for CODE conference. Willing to do board position buttons in future.
- Contacted Malabar, Theatrix, Deseres Art, Value Village and Thunder Thighs for the possibility for them to be part of our trade fair in future. Most said they would have but the turnaround time was too tight, especially because it was Halloween. Next year they are all very interested.
- Attended and assisted with CODE Conference 2015- We! Helped out as best I could including being a personal chauffeur to our guest from India and brought lots of extra equipment, cables and projectors to facilitate our needs.
- Encouraging Sears Drama Festival Teacher Advisors to become CODE members.

- In contact with Debbie Nyman at OISE as there are **no secondary Drama candidates** this year at all at OISE. I will be going in to speak to the Elementary cohort about CODE and why they all should be members...(date to be determined)
- In consultation with Molly Gardiner and Fiona Suliman, the community outreach folks at Soulpepper to see what kind of work CODE and Soulpepper may do together.
- Continue to promote code through social media and Sears and TDSB connections
- Contacted Shaw Festival and reconnected them with our chairs for conference possibilities
- Promoted 2016 conference through social media and through over 50 personal emails to dance and drama educators
- Communicated with Deerhurst and connected them with Sarah for contract negotiations for our 2017 conference
- By request from Jessie, started a blog trying to connect Drama and Dance Educators of CODE and Sears Drama Festival
- Created a form reference letter into our CODE docs for conference chairs to give to conference volunteers
- Presented a workshop to Cheri-Anne's Drama Council of the Dufferin Hastings Catholic School Board on Mental Health through Drama Inquiry (resources and outline pending)
- Ran the Toronto South District Sears Ontario Drama Festival, helped organize and host the SODF Regional Festival and planned and tried to participate in the Provincial SODF and will most likely be the 2022 Provincial coordinator of the 75th festival. Promoted CODE and conference throughout.
- Continued to liaise with Drama Educators and Artists through SODF, tdsbCREATES and Theatre Contacts at George Brown, Humber and Ryerson promoting CODE and Arts Advocacy
- Started the process for cheque signing for the conference
- Collected current hard copies of advertising for post secondary education programs offered in dance and drama in Ontario
- Continued to communicate with Conference Committee as treasurer
- Was able to change the SODF policy to include gr 7 and 8 students in productions that take place in 7-12 schools where parental permission is granted and principals agree.

Board Position - Dance Liaison

Name: Lauren Van Gijn

Summary of Activity

- Finalization and completion of PULSE planning
- PULSE! Attending, co-ran, and loved Pulse. Created social media for Pulse that will continue to run - and can possibly be a link for teachers (and students) to Code.
- Attended National Round Table with Carmelina Martin, Sarah Papoff and Daniel Lalonde. Made many contacts and connections who I have been networking with since.

Hopefully will lead to good, strong outreach for dance education in the East, where we have been lacking in membership.

- Connected with David Norswothy and Kristen Cacone from Toes for dance, for possible Code connections and dance outreach next year.
- Connected with MOCEAN dance (Halifax) to possibly have them connected with Pulse in the fall for a tour.
- Participated in the Think Tank at OISE in August
- Attended PULSE post-mortem. Everything went well, and discussed issues, challenges, celebrated positives, etc. A lot of discussion as to PULSE's future, where to go next, how to grow, shift and change with the climate of what we are hoping to offer and create opportunity wise.

Board Position - Membership

Name: Kim Erin Spratt

Summary of Activity

- Responded to all new and other membership requests via email and phone
- Updated all pre-service members to 2-year membership
- Tried to send email to all members to let them know, but the system wouldn't allow that many emails at one time. Finding work-around.
- Trouble shot several sign-up, payment and password receipt issues. Ongoing.
- Working on the summary report and FORUM information with Adrian
- Researched FORUM software. Prices range from free - \$20/month for what we would need from what I can tell. We discussed picking up conversations fall 2016.
- Obtained 2 quotes from Aidan to re-program the pre-service module to default to 2 years and/or add in graduation date and default membership to that date.
- Handed out CODE materials at YRDSB and DPCDSB teacher training sessions may/June 2016 and made arts consultants aware of resources available.
- Assisted PLAY! A Symposium with recruiting vendors
- Sent an email to NDEO regarding presence at CODE conference. Suggested trade as an option. They are not able to join us due to budget constraints

Membership Overview

Total Members: 1141

- Full: 536
- First Year: 143
- Pre-Service: 455
- Other: 7

Board Position - Publications

Name: Jessie Kennedy

Summary of Activity

As Head of Publications:

- Uploaded resources from 2015 Conference
- Created content for CODE Website, Facebook and Twitter as requested
- Initiated blog content creation as per past Publication Committee strategies, reaching out to Board members and others to create content that included profiling members and Conference Presenters, a blog on Sears, working with Special Needs Students, Q and A with David Booth, outreach to new/reluctant dance educators, Feedback from former students on impact of studying drama, and publishing research relating to the field of drama and dance.
- Used FB as a platform for redirecting members to visit the website for Resources and more, posting on the “Learning Through the Arts” video resources and added this resources to our searchable database
- Submitted a proposal and was accepted to present at the NYU Steinhardt Drama Educators Forum in April on the inquiry project “Behind Bars”, attended the Forum as a delegate

As Conference Workshop Coordinator:

- Attended 2016 Conference Committee Meetings
- Reached out to various teacher and artist contacts both in and out of province, encouraging them to submit proposals
- Created all 2016 CODE Conference Workshop contracts, managed incoming completed contracts and headshots, answered all correspondence from presenters.
- Liaised with Conference Registrar regarding content of Conference Website
- Responded to requests from Committee Chairs
- Attended Conference tour at White Oaks
- Maintained contact with all Workshop presenters, confirming arrangements and requesting they spread the word about the Conference with their contacts and on social media

Board Position - Communications

Name: Daniela Biagi

Summary of Activity

- Nothing to Report

Board Position - 2016 Conference Chairs

Name: Rochelle Matthews & Shawn Rocheleau

Summary of Activity

- Met several times with the Conference Committee to set goals, plan various activities and events, and organise the overall structure of the conference
- Met with Roger Coutu, our liaison at White Oaks Resort and Spa, to negotiate spaces, meals, and other site-specific issues
- Negotiated with the Shaw Festival to host a special workshop, David Booth's master class, and discounts for shows for conference delegates
- Solicited workshop and paper submissions, and led the selection committee in choosing workshops and papers that reflect our members' needs and current educational practice, with a focus on Inquiry
- Selected and negotiated with Keynote Speakers
- Work with conference committee members to edit and revise scripts and stock photos for www.codeconferences.ca website.
- Worked with Cameron Ferguson on Trade Fair and Sponsorship letters and procedures
- Create master schedule and workshop schedule for conference with conference committee
- Attended various conference on behalf of CODE to promote conference: Shawn attended SCDSB Maker Faire to represent CODE at the trade fair; Rochelle attend the NYU Forum on Educational Theatre and Play! Symposium in Stratford
- Designed promotional materials for the conference (bookmarks, flyer) to be distributed at other conferences and AQ classes across Ontario and United States.
- Blog about conference via social media channels, facebook, twitter and instagram
- Write emails to registrants, sharing information about conference highlights and deadlines
- Reached out to community partners for sponsorship and trade fair participation
- Hired a new conference registrar, Kenneth Wigfield, and implemented a new registration system for the conference
- Reached out the the First Nations community to ensure appropriate and respectful inclusion of Indigenous programming in the conference
- Implemented a comprehensive social media strategy to ensure frequent and relevant contact with our members, and with the Drama and Dance Education community at large
- Worked with Helen Zdriluk and our partners at Brock University to solicit and train student volunteers to assist with the effective running of the conference

Board Position - Eastern Rep

Name: Matthew Sheahan

Summary of Activity

- Sent timely monthly mailings to members of the eastern region.
- discussed and promoted CODE at a meeting of drama teachers at Queen's University while attending a coaches meeting for the Canadian Improv Games
- integrated a pitch for CODE and distribution of posters and contact information in a board-wide workshop on Active Literacy with secondary educators (one planned for elementary educators planned for the spring).
- Promoted CODE at Active Literacy workshop in April that I ran
- Promoted CODE at Canadian Improv Games
- Attempted to get in touch with and promote membership with CODE through Curriculum Coordinators in multiple boards
- Promoted Pulse Conference to all drama and dance educators in my board and surrounding boards
- Attended Brock University Drama Symposium on behalf of CODE, touched base with presenters and participants in order to promote and advocate for CODE.
- Member of the 2016 Conference Committee in charge of coordinating Brock University volunteers.

Board Position - Central East Rep

Name: Cameron Ferguson

Summary of Activity

- Attended 2016 conference meeting
- Attended Sears Provincials and Meeting
- Trade Fair Communications for 2016 Conference
- continued with regular duties
- attended "All I's on Education" at York U
- co-created a blog for website on All I's event
- recruited several of my artist and educator friends to submit workshop proposal for conference
- scheduled a day to go into OISE in October - spoke with a graduate class (Play Drama and the Arts)
- Attended and supported CODE conference and completed duties as assigned.
- Completed Regional rep mailings.
- Promoted and corresponded regarding trade fair and sponsorships
- Set up Matilda night with Mirvish
- Created ads for Dance Current magazine
- Wrote blog for website on value of guest artist partnerships

Board Position - Metro Toronto Rep

Name: Ayesatta Conteh-King

Summary of Activity

- Consistently sent out monthly mailings to active Metro Toronto members
- Attended 2015 CODE conference and supported Duty Schedule and events to ensure conference success
- Responded to the needs of member via email
- Continued communicating with Leora Amit-CODE member seeking more interaction-possible meet-up discussed
- Posted/Promoted CODE and upcoming Conference on Facebook/Contacts/Instagram and Twitter
- Personally emailed colleagues inviting them to conference and to join CODE
- submitted a proposal to ETFO Summer Academy-Science/Dance/Inquiry
- applied to ETFO Arts standing committee-appointed to committee (two year term)
- In May, ETT ribbon cutting event on JUNE 9th-"School Yards Jams"-arts installation piece-exploring ways to collaborate with ETT membership
- presented Science/Dance/Inquiry workshop at STEAM conference (Queen Victoria PS)
- Attended TDSB dance/spoken word showcase-presented flowers to the arts department with Sarah and Kim- honouring the team and Christine's retirement
- Contacted/communicating with artistic director of AFIWI-traditional West African Dance company-regarding CODE connection/collaboration
- Attended ETT Arts committee meeting through the year-committee has agreed to cover the cost of one member to attend the 2016 CODE conference. We had a discussion around possible CODE and arts committee collaboration in the future-a way to boost membership and support the needs of ETT members and promote the work CODE does

Board Position - Central West Rep

Name: John Thomas

Summary of Activity

- Nothing to Report

Board Position - Western Rep

Name: Andrea Santangelo

Summary of Activity

- Sent monthly emails

- Supported CODE conference committee with program

Board Position - North Eastern Rep

Name: Jennifer Giancola

Summary of Activity

- Joined the board after the 2015 CODE Conference. Attended all Board Meetings and sent out monthly mailings to my region.
- Sent out Conference call for workshop proposals for 2016 Code Conference to my subject council, regional membership, well as on facebook and social media to promote it. Continued to spread all CODE news on social media.
- Contacted former rep, Emily Caruso-Parnell of Rainbow DSB and school boards to get more regional contacts as well as possibility of resurrecting NORAC
- Presented on behalf of CODE at the school board Drama PLN-- distributed CODE posters and created an info handout to encourage new membership.
- Attended The Drama in Education and Applied Theatre Symposium on Active Citizenship at Brock University with Kathleen Gould Lundy and Jonothan Neelands—informally promoted CODE at each of the workshops.
- Attended Shaw Teacher Day and promoted CODE and well as the partnership with Shaw for this year's Annual Conference. Blogged about the event for the website and our Social Media.
- Attended the NYU Forum on Educational Theatre in New York (with Sarah, Jessie, Dan, and Rochelle) --networked with internationals and promoted the CODE Conference.
- Attended the Sears Anniversary Gala representing CODE.—suggested being more visible at these networking events with lanyards or badges that make us official
- Submitted a proposal to run an OTF Summer Institute Workshop on behalf of CODE this past summer in Thunder Bay with NorthWestern Rep, Cheri-Anne. Attempted to set up a social event or meet and greet with Drama Teachers in the north to make more connections. (Workshop was cancelled due to low enrolment)
- Attended Conference Committee meetings as well as toured the White Oaks Conference facility for our upcoming Conference.
- Attended day one of the PLAY! Symposium weekend in Stratford—promoted CODE and networked with workshop participants.

Board Position - North Western, Out-of-Province, and International Member Rep

Name: Cheri-Anne Byrne

Summary of Activity

- sent out monthly mailings and updates.
- researched local Theatre companies p.d. opportunities.
- still looking to make regional connections.
- forwarded name of contact regarding Aga Khan for the Ministry proposal to Sarah P, president.
- emailed AATE to reach out for collaborative opportunities.
- Chaired subject council and brought forth CODE items (conference dates, locations, title, request for submissions, french translation of resources, Liz's willingness to workshop with us)
- contacted Broadway Teachers Workshop via email in hopes to further establish international relations with our U.S. counterparts
- signed up for National Theatre in UK for updates.
- Reached out to Emily Caruso-Parnell via linkedin, who responded promptly and passed contact info onto Jennifer G. who is regional rep.
- Hosted Liz at school for inquiry based workshop
- Held conference call with members of EDTA to help establish relationship.
- Invited EDTA to come to conference and also set up at the trade fair, sent them link.
- Attended shaw teachers day and promoted the conference highlighting events happening at shaw as well as location. Followed this up by co-writing blog post about the experience.
- Attended Sears anniversary gala
- Working on OTF workshop proposal in Thunder Bay in July with Jennifer G.
- Promoting conference with my boards subject council.
- Sent out conference call for proposals to subject council as well as on facebook to promote it.
- sent call for proposals to AATE contact
- Reach out to Northern Ontario: compiled regional contacts, and outreach to local arts initiatives.